

audit number:

date:

filled in by:

Current situation: describe all the activities that your organisation undertakes for each step. Please consult the infosheet for this theme for relevant questions.

step 1: evaluation

step 2: goodbye and ending of the activities

step 3: administration

audit number:

date:

filled in by:

Current situation: describe all the activities that your organisation undertakes for each step. Please consult the info sheet for this theme for relevant questions.

step 4: practicalities

Additional information

Attachments (describe what documents you attached ; use the paperclip on the left to attach documents)